TEFAP Civil Rights Training Certification

I have conducted the Civil Rights Training and understand the following topics:

- ❒ Collection and use of data
- ❒ Effective public notification systems
- ❒ Complaint procedures
- ❒ Compliance review techniques
- ❒ Resolution of noncompliance
- ❒ Reasonable accommodations for people with disabilities
- ❒ Language assistance
- ❒ Conflict resolution
- ❒ Customer service

Name of Organization _____

Training Instructor _____

Date of Training	Name	Signature	Title

Please update this form when a new staff/volunteer reviews the Civil Right Training Power Point.
This form should be kept on file for **5 years** along with a copy of the training and will be checked at site visits.